



PARK HALL ACADEMY

WATER ORTON ROAD CASTLE BROMWICH
BIRMINGHAM B36 9HF
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HEADTEACHER: MR D P K BURGESS BA HONS

July 2019

Dear Parent/Carer

Year 10 Work Experience (Monday 13th July 2020 – Friday 17th July 2020)

At Park Hall Academy we are committed to encouraging all pupils to hold high aspirations for their own futures and ensuring each pupil is well prepared and informed about choices and expectations in the world of work.

One of the most important parts of this careers education programme is the Work Experience that we have calendared at the end of the Summer Term for all Year 10 pupils from Monday 13th July 2020 – Friday 17th July 2020. An assembly will be held shortly giving details of what is expected of pupils together with the work experience documents to support this.

With your help, we encourage all pupils to take responsibility for organising their own work experience placement. It is hoped that their own choice of placement will give them:

- Valuable experience of the world of work
- Opportunity to experience a particular career interest
- Experience of working amongst adults
- Enhance their employability through the transferable skills gained, ie. confidence, communication and teamwork

Pupils are advised to choose a worthwhile placement that they can travel to with ease, either independently or with family assistance. **Please be aware that most local secondary schools do work experience at the same time. Popular places (ie. Schools, Vets, Jaguar Land Rover, John Lewis etc) are the first places to be taken. In any instance it is advisable to book a year in advance of the placement.**

We have bought into a package from Solihull MBC which can be viewed by pupils and parents and may help to secure a placement. Please note that the company's listed are not obliged to take your child but have been used by pupils attending Solihull schools previously. It can be accessed as follows:

<http://www.solihullwex.co.uk/> (Click on link bottom right hand corner)

Pupil username: ParkHallPupil
Pupil Password: password1

Basic Search:	Can be searched by sub category (types of work) and postcode.
Advanced Search	Can be searched by type of work (for example animal work) then more specific areas of work then postcode.
Company Search	Can be searched by exact spelling of Company and postcode.

If you would like any further information please do not hesitate to contact the Work Experience Co-ordinator Mrs Dann on 0121 748 0400.

Yours faithfully

Mr A Phillips
Assistant Headteacher

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Pupil: Tutor Group:

I confirm that I have received information about my child's work experience and will help and encourage him/her to find a suitable placement for Monday 13th July – Friday 17th July 2020..

Signed: Date:
(Parent / Carer)

