



Work Experience Placement Details

Monday 16th July 2012 – Wednesday 25th July 2012

Student Details

Name of Student: _____ TG: _____

Date of Birth: _____ Ethnic Group: _____
(code given overleaf)

Company Details – *please complete once the placement has been agreed with the provider*

Name of firm: _____

Address: _____

Post Code: _____

Full name of contact Person: _____

Telephone number: _____

Type of work/tasks to be undertaken by the student:

Dates of placement offered:

Monday 16th July – Wednesday 25th July 2012 (8 days)

Company Consent

I agree to the above named student taking part in work experience at the above named company

. A Health and Safety induction will take place on commencement of post.

Signed: _____ Date: _____
(Contact person at placement)

Please note: You will receive more information from Park Hall Academy regarding this work placement nearer to the placement date.

Parent/Guardian Consent

I request the school to confirm Work Experience at the named company and have read and agree to the conditions given earlier. I give my consent for my son/daughter to participate in work experience.

My son/daughter does not suffer from any medical condition which may result in a risk to their health and safety or that of any other person. Or I will ensure that details of any medical condition/treatment that the work experience provider may need to know in order to undertake an appropriate risk assessment are given.

Signed: _____ Date: _____
(Parent/Guardian)

Student Agreement

I agree to respect confidentiality of all information about the employers' business.

I agree to observe the conditions and rules, particularly with regard to safety and security.

I understand I have a duty of care towards the employer, employees and equipment.

Signed: _____ Date: _____
(Student)

STUDENTS SHOULD RETURN THIS FORM TO MRS SMITH, GENERAL OFFICE

PLEASE NOTE: ALL PLACEMENTS MUST BE APPROVED BY BIRMINGHAM/SOLIHULL BXL BEFORE WORK EXPERIENCE STARTS - IF APPROVAL IS NOT GIVEN THE PLACEMENT CANNOT BE USED

0	White British	9	Bangladeshi
1	White Irish	10	Asian Other
2	White Other	11	Black Caribbean
3	Mixed White Black Caribbean	12	Black African
4	Mixed White Black African	13	Black Other
5	Mixed White Asian	14	Chinese
6	Mixed Other	15	Vietnamese
7	Indian	16	Other
8	Pakistani	17	Refused

For office use only

Date received	
Date passed to BXL	
Comments	